



Request for Tuition Refund

_____ (parents' name) want to withdraw _____
(students' name) from _____ 's(Teacher's name) class. The
reason that I want to withdraw is that _____

Up to this date, _____ classes have already been taken that
will be charged on a prorated basis, I understand that there is \$10
processing fee, so the remaining balance I request for refund is _____
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Parents' Signature:

Principal Signature:

Date:

Date: